

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
SHEBOYGAN METROPOLITAN AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES

December 7, 2017

Sheboygan County Administration Building (Room 119), Sheboygan

MEMBERS PRESENT: Steven Bauer, Policy Advisory Committee Chairperson,
Presiding

Policy Advisory Committee: Charles Born (Town of Lima)
Matt Halada for Will Dorsey (WisDOT Northeast Region, Green Bay)
George Marthenze for Tom Wegner (Sheboygan County)

Technical Advisory Committee: Brett Edgerle (Village of Kohler)
Ed Harvey for Greg Schnell (Sheboygan County Transportation Department)
Diane Paoni (WisDOT Bureau of Planning and Economic Development, Madison, by phone)
David Smith (Bicycle and Pedestrian Transportation Advocate)

MEMBERS EXCUSED: Jerry Benzschawel (City of Sheboygan Falls Department of Public Works)
David Biebel (City of Sheboygan Department of Public Works)
Aaron Brault (Sheboygan County Planning and Conservation Department)
Steve Sokolowski (City of Sheboygan Department of Planning and Development)

OTHERS PRESENT: None

STAFF PRESENT: Jeffrey Agee-Aguayo (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 1:08 p.m. by Policy Advisory Committee Chairperson Steven Bauer.

Members of both committees and staff in attendance introduced themselves for the benefit of everyone in attendance.

Members of both committees and staff present noted committee members who had asked to be excused from the meeting.

2. **Moved** by George Marthenze and seconded by Matt Halada that both committees approve the agenda for the December 7, 2017, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. **Moved** by Matt Halada and seconded by Brett Edgerle that both committees approve the minutes of the October 26, 2017, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

4. Policy Advisory Committee Chairperson Steven Bauer asked if there was any public input; none was received.

5. Jeffrey Agee-Aguayo distributed final copies of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2018 – 2021* to members of both committees in attendance.

Jeffrey Agee-Aguayo distributed one paper copy of the *2018 – 2021 TIP* (complete with a CD copy of that document) to each jurisdiction participating in the MPO, as follows:

- City of Sheboygan – not present;
- City of Sheboygan Falls – not present;
- Village of Howards Grove – not present;
- Village of Kohler – Brett Edgerle;
- Town of Herman – not present (George Marthenze indicated that he would deliver a copy of the *2018 – 2021 TIP* to the town, and was given their copy);
- Town of Lima – Charles Born;
- Town of Mosel – not present;
- Town of Sheboygan – not present;
- Town of Sheboygan Falls – Steven Bauer;
- Town of Wilson – not present;
- Sheboygan County – Ed Harvey;
- Shoreline Metro – not present; and
- WisDOT Northeast Region – Matt Halada.

Jeffrey Agee-Aguayo stated that he would drop off or mail paper copies of the *2018 – 2021 TIP* to representatives of local jurisdictions not attending this meeting (City of Sheboygan, City of Sheboygan Falls, Village of Howards Grove, Town of Mosel, Town of Sheboygan, Town of Wilson, and Shoreline Metro). Jeffrey Agee-Aguayo noted that staff of the WisDOT Bureau of Planning and Economic Development (Diane Paoni) and of the Federal Highway Administration (FHWA) Wisconsin Division office (Mary Forlenza) would have their paper copies of the *2018 – 2021 TIP* mailed to them. Jeffrey Agee-Aguayo indicated that he would be dropping off a paper

copy of the *2018 – 2021 TIP* at the Mead Public Library for permanent public display after this meeting.

Jeffrey Agee-Aguayo distributed CD copies of the *2018 – 2021 TIP* to all other members of both committees in attendance. Jeffrey Agee-Aguayo commented that he would mail CD copies of the *2018 – 2021 TIP* to members of both committees not receiving a paper copy and not attending this meeting.

6. Members of both committees gave final review to and recommended approval of the Highway Safety Improvement Program (HSIP) 2018 Performance Targets to the Bay-Lake Regional Planning Commission.

Jeffrey Agee-Aguayo distributed the summary entitled “Safety Performance Measures and Targets: Sheboygan Metropolitan Planning Area” and Resolution 17-2017 of the Bay-Lake Regional Planning Commission adopting HSIP 2018 Performance Measure Targets for the Sheboygan Metropolitan Planning Area to members of both committees in attendance who needed these items. (These items were also e-mailed to members of both committees in advance of the meeting).

Jeffrey Agee-Aguayo reviewed the summary with members of both committees in attendance. The extensive period of time spent analyzing crash data within the Sheboygan metropolitan planning area in 2017 was discussed, including procedures used to analyze the data. It was noted that four of the five safety performance measure statistics in the metropolitan planning area for 2012 – 2016 (average annual fatalities; the average annual fatality rate; average annual serious injuries; and the average annual serious injury rate) were significantly below statewide statistics applied to the vehicle miles traveled (VMT) of the metropolitan planning area, while one other safety performance measure statistic (average annual non-motorized fatalities and serious injuries) was slightly below statewide statistics applied to the VMT of the metropolitan planning area. Jeffrey Agee-Aguayo explained that federal regulations regarding safety performance target setting give MPOs the choice of either setting their own targets for their metropolitan planning area or supporting their state’s targets; a combination of both MPO targets and support of state targets is also allowed. Jeffrey Agee-Aguayo further explained that since all safety performance measure statistics in the Sheboygan metropolitan planning area were below statewide statistics applied to the VMT of the metropolitan planning area, Bay-Lake Regional Planning Commission staff recommended supporting WisDOT’s safety performance targets for 2018 (as opposed to setting independent performance targets); these include the following statewide reductions from the 2012 – 2016 average annual statistics to 2018:

- A two percent reduction in average annual fatalities (from 567.4 to 556.1);
- A two percent reduction in the average annual fatality rate (from 0.936 to 0.917 per 100 million vehicle miles traveled);
- A five percent reduction in average annual serious injuries (from 3,183.0 to 3,023.9);

- A five percent reduction in the average annual serious injury rate (from 5.260 to 4.997 per 100 million vehicle miles traveled; and
- A five percent reduction in non-motorized fatalities and serious injuries (from 361.4 to 343.3).

Jeffrey Agee-Aguayo also reviewed Resolution 17-2017 of the Bay-Lake Regional Planning Commission with members of both committees in attendance; the “whereas” clauses in the resolution explained the target setting requirement for MPOs and states in federal regulations, the process used to analyze crash data in an effort to establish targets, the rationale used to decide to support WisDOT’s safety performance targets for 2018, and the role of the MPO advisory committees in recommending approval of the HSIP 2018 performance measure targets for the metropolitan planning area. In addition, the one “resolved” clause in the resolution indicates that the Bay-Lake Regional Planning Commission, as MPO for the Sheboygan Metropolitan Planning Area, agrees to plan and program projects so that they contribute toward the accomplishment of WisDOT’s calendar year 2018 targets for all five performance measures, as noted in the above bullets.

Jeffrey Agee-Aguayo asked members of both committees in attendance if they had questions or comments regarding the materials presented under this agenda item; no questions or comments were raised.

Moved by Charles Born and seconded by Brett Edgerle that both committees recommend approval of HSIP 2018 performance targets for the Sheboygan metropolitan planning area to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

7. Jeffrey Agee-Aguayo distributed and reviewed the preliminary draft of a report on Transportation System Performance Indicators for the Sheboygan Metropolitan Planning Area for 2017 with members of both committees in attendance.

Jeffrey Agee-Aguayo distributed the preliminary draft report to everyone in attendance, then reviewed the report. Some 25 figures have been added to this year’s report to illustrate trends, with more to come as incomplete items get added to the report. Maps showing (1) Pavement Condition Index (PCI) ratings for state trunk highway segments in the communities of the Sheboygan metropolitan planning area; and (2) the sufficiency rating based general condition of bridges and ratings of culverts in the communities of the Sheboygan metropolitan planning area have been prepared, but will be presented at the next meeting. Incomplete items that will hopefully be presented at the next meeting will include December 2017 park-and-ride demand and the complete set of 2017 pavement ratings for local streets and roads and for county trunk highways in the communities of the Sheboygan metropolitan planning area (including a map portraying these conditions).

As far as questions and comments from members of both committees were concerned:

- Charles Born thought that Uber should be listed in Table 4 (pp. 8 – 9). George Marthenze commented that Uber services provided in the Sheboygan area might be based out of Green Bay.
- In regard to the air quality information on pp. 11 – 12, George Marthenze discussed a public hearing on air quality related legislation that would be held in the coming days.
- In regard to the park-and-ride demand information on pp. 12 – 15, Matt Halada stated that park-and-ride lots should be designed to be below capacity (specifically below 65 percent of capacity). Brett Edgerle had a question on how park-and-ride demand is measured that Matt Halada answered; this topic generated some discussion among members of both committees in attendance.
- In regard to the airport volume – total operations information on p. 16, Diane Paoni suggested that Jeffrey Agee-Aguayo contact the WisDOT Bureau of Aeronautics in an effort to obtain data for a more current year than 2014.
- In regard to the freight analysis on p. 17, Charles Born noticed a possible error regarding the inbound tonnage in 2015. Jeffrey Agee-Aguayo confirmed that this was an error, and indicated that this section should read “6,227,789 tons of freight (71.04 percent) were transported by **truck**; 2,538,880 tons of freight (28.96 percent) were transported by **rail**; and 14 tons of freight (negligible percentage) were transported by other modes.
- In regard to the structural condition of bridges (pp. 22 – 24), Matt Halada suggested placing bridge identification numbers in the report, as well as portraying this information in one or more tables.
- In regard to “deficient” bridges (pp. 22 – 23), several members of both committees discussed the Old Park Road bridge over the Black River in Kohler Andrae State Park in the Town of Wilson, indicating that this bridge is likely under the jurisdiction of the Wisconsin Department of Natural Resources (DNR). Ed Harvey commented that the County Highway FF bridge over the Sheboygan River in the Town of Herman was programmed, but was not in the metropolitan planning area. George Marthenze indicated that the Meadowlark Road bridge over Fischer Creek in the Town of Herman was recently completed.
- In regard to bridges in “fair” condition (pp. 23 – 24), Charles Born stated that the first bridge listed should read “County Highway W over a branch of the Onion River, Town of Lima.”

Jeffrey Agee-Aguayo concluded by stating that a revised draft of this report would be reviewed at the next meeting of both committees in January 2018.

8. Matt Halada discussed WisDOT Northeast Region planning activities and construction projects in Sheboygan County with everyone in attendance. *(Note: Materials that were used in presenting this report are attached to these minutes).*

Matt Halada stated that the only ongoing project is the South 8th Street bridge project over the Sheboygan River in the City of Sheboygan. This project will be underway through April 2018. Matt Halada gave an update on progress made with this project.

Matt Halada discussed upcoming 2018 projects in the Sheboygan metropolitan planning area and elsewhere in Sheboygan County.

Matt Halada discussed the Transportation Alternatives Program (TAP) application window. The application window is open, and the deadline for submittal of completed applications is January 26, 2018. Eligible project categories include bicycle and pedestrian transportation projects, as well as Safe Routes to School (SRTS) projects.

Jeffrey Agee-Aguayo then gave an update on MPO activities to everyone in attendance.

Jeffrey Agee-Aguayo stated that he and other Commission staff participated in the annual MPO/RPC/WisDOT/FHWA transportation planning conference in Milwaukee October 30 and 31, 2017.

Jeffrey Agee-Aguayo noted that he and other Commission staff participated in a conference call with the Executive Director of Wisconsin Clean Cities on November 1, 2017. In this call, the programs of the organization were explained to Commission staff, along with a discussion of how Wisconsin's MPOs could collaborate with the organization to potentially meet common objectives.

Jeffrey Agee-Aguayo indicated that he met with the Director of the Sheboygan County Economic Development Corporation (EDC) on November 22, 2017, to discuss various forms of potential economic growth and how they could impact the transportation network in the county, including the State Highway 23 corridor. Types of growth discussed included: new and enlarged business parks and subdivisions; retail development; upcoming tourist attractions; announced employer expansions; and job openings in the largest communities. The innovation community proposed along Indiana Avenue in the City of Sheboygan was also discussed. It was agreed to continue to meet with EDC staff in 2018 as zonal forecasts are updated for the travel forecast modeling used to support development of the update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)*.

Jeffrey Agee-Aguayo commented that he met with staff of the WisDOT Travel Forecasting section (via teleconference) twice in November to discuss travel forecast modeling needs as the *Year 2045 SATP* is updated in 2018 and early 2019.

Jeffrey Agee-Aguayo stated that he would be participating in a meeting of the full Bay-Lake Regional Planning Commission on December 8, 2017, at 10:00 a.m. One of the agenda items at this meeting will involve approval of the HSIP 2018 Performance Measure Targets for the Sheboygan Metropolitan Planning Area.

Jeffrey Agee-Aguayo noted that he would be participating in a teleconference with WisDOT staff on December 11, 2017, at 2:30 p.m. Diane Paoni added that this teleconference would focus on billing procedures for MPO and RPC transportation planning programs beginning in 2018.

Jeffrey Agee-Aguayo indicated that he would be meeting with staff from JT Engineering in Hobart on December 12, 2017, at 9:00 a.m. The purpose of this meeting is to review plans for the expansion of the City of Sheboygan's Business Center (Industrial Park) to the south, which could have implications regarding capacity modifying street and highway projects in the update to the *Year 2045 SATP* that will be developed in 2018 and early 2019.

Jeffrey Agee-Aguayo commented that the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) was scheduled to have its next quarterly meeting in Appleton on January 10, 2018, at 9:30 a.m.

Jeffrey Agee-Aguayo stated that he would be presenting another amendment to the *2016 Coordinated Public Transit – Human Services Transportation Plan for Sheboygan County* at the next quarterly meeting of the Sheboygan County Transportation Coordinating Committee (TCC), which is scheduled for January 10, 2018, at 3:30 p.m., at the Sheboygan County Aging and Disability Resource Center (ADRC) in Sheboygan Falls.

Finally, Jeffrey Agee-Aguayo noted that the Wisconsin DNR Transportation Conformity Work Group was scheduled to have its next quarterly meeting in Madison on January 17, 2018, at 1:30 p.m. Jeffrey Agee-Aguayo indicated that he would likely participate in this meeting via teleconference.

9. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees was scheduled for **Thursday, January 25, 2018, at 1:00 p.m.**

Jeffrey Agee-Aguayo distributed and briefly reviewed the 2018 meeting schedule with members of both committees in attendance. Jeffrey Agee-Aguayo asked members of both committees to save this meeting schedule for their records.

10. **Moved** by Brett Edgerle and seconded by Matt Halada that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 2:28 p.m.

Recording secretary,

Jeffrey C. Agee-Aguayo

Weekly LP Construction Update

Week of 12-11-17

Sheboygan County

Project Name: City of Sheboygan 8th St

Schedule: Sept 25th 2017 to April 30th 2018

Cost: \$2.4 Million

Location: The Sheboygan River Bridge on 8th St and the roadway and sidewalks immediately north and south of the bridge

Description: The Sheboygan River Bridge on 8th St will have rehabilitation work done this Fall and into the Spring. This work includes: sidewalk and curb repairs, railing repairs, concrete repairs, a full repainting, and cylinder rehabilitation (including removal and reinstallation). The roadway to the north of the bridge will have several sections of roadway and curb replaced. The sidewalks to the north and south we be repaired or replaced and the brickwork along them will be replaced with colored, stamped concrete.

December 4 to December 9: The painters will finished applying the tie coat and top coat on the exterior of the bridge. The contractor finished their work in the machine room and prepped it for the painters. MFP completed inspections on the hydraulic cylinders.

December 11 to December 16: The painters will begin work in the machine room doing spot repainting.

Traffic impacts: The western sidewalk will be closed to pedestrian traffic. The waterway under the lift span will be impassable until the end of December. The outside lanes of the 8th Street on the bridge over the Sheboygan River will remain closed.

**2018
Projects**

STH 23	WCL - CTH P	Sheboygan RECST - G, S
STH 23	Division Rd - CTH P	Sheboygan RDMTN
STH 28	STH 57 - Prange Rd	Sheboygan PSRS40
IH 43	Wilson Lima Rd - Fischer Ck Rd	Sheb/Man MISC - Cable Guard
STH 57	Otter Ck & Sheboygan R Bridges	Sheboygan BRRHB
Trail	Utility Corridor Multi-Use Path (Lakeshore Dr - Taylor)	Sheboygan MISC

