

**Amendment #1 to the  
2016 Coordinated Public Transit - Human Services Transportation  
Plan for Sheboygan County, Wisconsin**

**Prepared by:  
Bay-Lake Regional Planning Commission**

**October, 2017**



**Amendment #1 to the 2016 Coordinated Public Transit – Human Services Transportation Plan for Sheboygan County, Wisconsin**

The “Fixing America’s Surface Transportation” (FAST) Act requires the county *Coordinated Public Transit – Human Services Transportation Plan* to identify an approved program of projects prior to distribution of funds from the Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) program. Two other programs that were previously included in *Coordinated Public Transit – Human Services Transportation Plans* (Section 5316, the Job Access and Reverse Commute Program (JARC), and Section 5317, the New Freedom Program) were discontinued in the previous federal surface transportation legislation (the “Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Act), but were rolled into other existing programs; Section 5316 was rolled into Section 5307 (Sheboygan Urbanized Area) and into Section 5311 (rural Sheboygan County) in the case of Sheboygan County, while Section 5317 was rolled into Section 5310; these changes remained intact in the FAST Act.

The Bay-Lake Regional Planning Commission, the Sheboygan County Aging and Disability Resource Center (ADRC), and Shoreline Metro, after consulting with the Sheboygan County Transportation Coordinating Committee (TCC) and with interested parties in Sheboygan County, have updated the *2016 Coordinated Public Transit – Human Services Transportation Plan for Sheboygan County, Wisconsin*, to reflect the updated Action Plan Summary and Program of Projects for fiscal years 2017 through 2021.

The amended Table 6 which follows supersedes the previous version of Table 6 outlining the Action Plan Summary found on page 21 of the *2016 Coordinated Public Transit – Human Services Transportation Plan for Sheboygan County, Wisconsin*.

The amended Table 7 which follows supersedes the previous version of Table 7 outlining the Program of Projects found on page 24 of the *2016 Coordinated Public Transit – Human Services Transportation Plan for Sheboygan County, Wisconsin*.

Changes that have been made to Tables 6 and 7 have been shaded in gray.

**Table 6  
Amended Action Plan Summary  
Sheboygan County  
2017 - 2021**

<b>Action Item</b>	<b>Responsible Party</b>	<b>Implementation Schedule</b>	<b>Roadblocks to Implementation</b>
Continue to monitor representation on the Sheboygan County Transportation Coordinating Committee (TCC) to make sure that it meets the needs of those served	Sheboygan County	Ongoing	If changes/committee expansion are recommended, they need approval from full County Board
Explore programs (such as State of Good Repair) for possible local grant applications	Sheboygan County and Shoreline Metro	Ongoing	Obtaining local matching funds may be a challenge. In addition, many of these grants are competitive at the statewide level.
Conduct transportation needs survey for the Sheboygan County ADRC	Sheboygan County	2018	Not Applicable
Conduct boarding and alighting survey for Shoreline Metro	Shoreline Metro and Bay-Lake Regional Planning Commission	2019 and 2021	Include and seek WisDOT/FHWA approval of this work element in the Sheboygan MPO Work Program
Conduct passenger opinion survey for Shoreline Metro	Shoreline Metro and Bay-Lake Regional Planning Commission	2020	Include and seek WisDOT/FHWA approval of this work element in the Sheboygan MPO Work Program
Complete Updated (2018 - 2022) Transit Development Program (TDP) for Shoreline Metro	Shoreline Metro and Bay-Lake Regional Planning Commission	2017 - 2018	Include and seek WisDOT/FHWA approval of this work element in the Sheboygan MPO Work Program
Continue travel training program for Shoreline Metro fixed-route operations and for Metro Connection	Shoreline Metro and its Metro Connection Service	Ongoing	Shoreline Metro staff has taken steps to implement a travel training program, and will continue to offer this program over the planning period with internal resources (with staff availability - RCS Empowers, Inc., and other agencies may also be able to assist with this task).
Consider expansion of public transportation for individuals in Sheboygan County not currently serviced by such transportation	Sheboygan County	Ongoing	Needs approval from Sheboygan County/Requires local matching funds*

\*The Sheboygan County Aging and Disability Resource Center (ADRC) has applied for Section 5310 funding for accessible vans and for an enhanced volunteer driver program in an effort to implement this action item. This would provide additional rides to those who need an accessible vehicle, people with disabilities, and for trip purposes other than just medically-related appointments.

Source: Sheboygan County Aging and Disability Resource Center, 2016 and 2017; Shoreline Metro, 2016 and 2017; and Bay-Lake Regional Planning Commission, 2016 and 2017.

**Table 7**  
**Amended Program of Projects for Fiscal Years 2017 - 2021**  
**Sheboygan County**

<b>Program</b>	<b>FY 2017 Projects</b>	<b>FY 2018 Projects</b>	<b>FY 2019 Projects</b>	<b>FY 2020 Projects</b>	<b>FY 2021 Projects</b>
<b>Section 5310</b> (Enhanced Capital Assistance Program for Transportation of the Elderly and Persons with Disabilities)*	Sheboygan County Health and Human Services Department - Two (2) medium sized buses with 11 ambulatory positions and two wheelchair positions at the cost of approximately \$162,000	Sheboygan County Health and Human Services Department - Two (2) side entry minivans with five ambulatory positions and one wheelchair position at the cost of approximately \$70,000	Sheboygan County Health and Human Services Department - One (1) medium sized bus with 11 ambulatory positions and two wheelchair positions at the cost of approximately \$88,000	Sheboygan County Health and Human Services Department - One (1) medium sized bus with 11 ambulatory positions and two wheelchair positions at the cost of approximately \$93,000	Sheboygan County Health and Human Services Department - One (1) medium sized bus with 11 ambulatory positions and two wheelchair positions at the cost of approximately \$98,000
	Shoreline Metro - No applications	Sheboygan County Health and Human Services Department - Enhanced volunteer driver program at a cost of approximately \$105,625 (\$40,314 of which would be Section 5310 funding) Shoreline Metro - No applications	Sheboygan County Health and Human Services Department - Enhanced volunteer driver program at a cost of approximately \$105,625 (\$40,314 of which would be Section 5310 funding) Shoreline Metro - One (1) medium sized bus with 11 ambulatory positions and two wheelchair positions at the cost of approximately \$88,000	Sheboygan County Health and Human Services Department - Enhanced volunteer driver program at a cost of approximately \$105,625 (\$40,314 of which would be Section 5310 funding) Shoreline Metro - One (1) dual axle diesel-powered minibus with eight ambulatory positions and one wheelchair position at the cost of approximately \$64,000**	Sheboygan County Health and Human Services Department - Enhanced volunteer driver program at a cost of approximately \$105,625 (\$40,314 of which would be Section 5310 funding) Shoreline Metro - One (1) dual axle diesel-powered minibus with eight ambulatory positions and one wheelchair position at this cost of approximately \$64,000**
	RCS Empowers, Inc. - One (1) 30-foot replacement gasoline powered bus with 11 ambulatory positions and two wheelchair positions at the cost of approximately \$57,000 RCS Empowers, Inc. - One (1) support side load minivan with five ambulatory positions and one wheelchair position at the cost of approximately \$33,000	RCS Empowers, Inc. - No applications	RCS Empowers, Inc. - No applications	RCS Empowers, Inc. - No applications	RCS Empowers, Inc. - No applications

\*Applicant will continue to apply for listed project(s) if not funded in the year in which they are listed.

\*\*Federal funding for these projects may come from another source (such as STP-Urban).

NOTE: The county meeting participants unanimously approved this amended 2017 - 2021 Program of Projects at an October 11, 2017, meeting of the county's Transportation Coordinating Committee (TCC).

Source: Sheboygan County Health and Human Services Department, 2016 and 2017; Shoreline Metro, 2016 and 2017; RCS Empowers, Inc., 2016; and Bay-Lake Regional Planning Commission, 2016 and 2017.

### **Interested Parties Notification**

Interested parties included: those who participated in the 2016 coordination process; public and private transportation providers; human service agencies; care facilities for the elderly and/or persons with disabilities; major employers; local units of government; citizens; and the news media. All interested parties were notified through distribution of the agenda for the October 11, 2017, TCC meeting, and were invited to fully participate in this meeting.

The following items are attached to the submitted amendment:

- List of invitees to the October 11, 2017, Sheboygan County TCC meeting;
- Agenda for the October 11, 2017, Sheboygan County TCC meeting; and
- Minutes of the October 11, 2017, Sheboygan County TCC meeting.

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017**

Airport Connection and GO Riteway  
1817 Martin Avenue  
Sheboygan, WI 53083

Custom Care and Transport Service, LLC  
N3803 Horace Mann Road  
Sheboygan Falls, WI 53085

Discovery Coach, Inc.  
1139 Pennsylvania Avenue  
Sheboygan, WI 53081

Heidenreiter Bus Service, Inc.  
400 Cleveland Street  
Sheboygan Falls, WI 53085

Indian Trails Bus Lines  
109 East Comstock Street  
Owosso, MI 48867

Jefferson Lines  
2100 East 26<sup>th</sup> Street  
Minneapolis, MN 55404

Johnson School Bus Service and Specialized Transportation Service  
808 Valley Road  
Plymouth, WI 53073

Lakeshore Transportation  
N5806 County Road M  
Plymouth, WI 53073

Lamers Bus Lines  
2407 South Point Road  
Green Bay, WI 54313

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Luxury Limousine  
W5728 Emerald Lane  
Plymouth, WI 53073

Oostburg Ambulance  
20 South 11<sup>th</sup> Street  
Oostburg, WI 53070

Orange Cross Ambulance  
1919 Ashland Avenue  
Sheboygan, WI 53081

Sheboygan County Interfaith Organization  
1251 Geele Avenue  
Sheboygan, WI 53081

The Best Taxi  
611 South 15<sup>th</sup> Street  
Sheboygan, WI 53081

Transtar Medical Transport  
120 West Main Street  
PO Box 509  
Campbellsport, WI 53010

Wheelchair Taxi and Transportation  
2516 Superior Avenue  
Sheboygan, WI 53081

Yellow Cab  
2917 North 15<sup>th</sup> Street  
Sheboygan, WI 53083

Lakeshore CAP, Inc.  
2508 South 8<sup>th</sup> Street  
Sheboygan, WI 53081



**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Division of Vocational Rehabilitation  
Sheboygan County Job Center  
3620 Wilgus Avenue  
Sheboygan, WI 53081

Charlene Cobb  
Sheboygan County Veterans' Service Officer  
Sheboygan County Courthouse Annex – G10  
615 North 6<sup>th</sup> Street  
Sheboygan, WI 53081

Great Lakes Training & Development  
Sheboygan County Job Center  
3620 Wilgus Avenue  
Sheboygan, WI 53081

James Baumgart  
Sheboygan County Board of Supervisors  
Health & Human Services Committee  
722 North 26<sup>th</sup> Street  
Sheboygan, WI 53081

Brian Hoffmann  
Sheboygan County Board of Supervisors  
Health & Human Services Committee  
1621 Pheasant Lane  
Sheboygan, WI 53081

Curt Brauer  
Sheboygan County Board of Supervisors  
Health & Human Services Committee  
2328 Sunflower Avenue  
Sheboygan, WI 53081

Thomas Epping  
Sheboygan County Board of Supervisors  
Health & Human Services Committee  
W6756 County Road Z  
Plymouth, WI 53073

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Henry Nelson  
Sheboygan County Board of Supervisors  
Health & Human Services Committee  
1926 Settlement Trail  
Sheboygan, WI 53081

Roger Otten  
Sheboygan County Board of Supervisors  
Health & Human Services Committee  
1027 Bell Avenue  
Sheboygan, WI 53083

Jeanne Kliejunas  
Sheboygan County Health & Human Services Committee  
2337 Carmen Avenue  
Sheboygan, WI 53081

James Golembeski  
Executive Director  
Bay Area Workforce Development  
317 West Walnut Street  
Green Bay, WI 54303

Thomas Eggebrecht  
Sheboygan Co. Health & Human Services Dept.  
1011 North 8<sup>th</sup> Street  
Sheboygan, WI 53081

Marie Seger  
Sheboygan County ADRC  
650 Forest Avenue  
Sheboygan Falls, WI 53085

Dale Deterding  
Sheboygan County ADRC  
650 Forest Avenue  
Sheboygan Falls, WI 53085

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Tim Gessler  
Economic Support Manager  
Sheboygan County Health & Human Services Dept.  
3620 Wilgus Avenue  
Sheboygan, WI 53081

Angie Buechel  
RCS Empowers  
1607 Geele Avenue  
Sheboygan, WI 53083

Derek Muench  
Shoreline Metro  
608 S. Commerce Street  
Sheboygan, WI 53081

Kitty Barry  
Options for Independent Living  
PO Box 11967  
Green Bay, WI 54307-1967

Sheboygan County Job Center  
3620 Wilgus Avenue  
Sheboygan, WI 53081

Chris Domagalski, Chief  
Sheboygan Police Dept.  
1315 North 23<sup>rd</sup> Street, Suite 101  
Sheboygan, WI 53081

Alderman Roman Draughton  
1702 Alexander Court  
Sheboygan, WI 53081

Alderwoman Mary Lynne Donohue  
418 St. Clair Avenue  
Sheboygan, WI 53081

Alderman Todd Wolf  
Sheboygan Transit Commission Chair  
523 Columbus Avenue  
Sheboygan, WI 53083

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Chad Pelishek  
Dept. of Planning & Development  
City of Sheboygan  
828 Center Avenue, Suite 104  
Sheboygan, WI 53081

Mayor Michael Vandersteen  
City of Sheboygan  
828 Center Avenue  
Sheboygan, WI 53081

Charles Windsor  
4 North Point Drive  
Sheboygan, WI 53081

Michael Helmke  
4408 Red Pine Lane  
Sheboygan, WI 53081

Ryan Zinkel  
607 North 8<sup>th</sup> Street, Suite 7  
Sheboygan, WI 53081

Joann Wieland, Executive Director  
Generations Intergenerational Center  
1500 Douglas Drive, Suite D  
Plymouth, WI 53073

Tammie Stahl  
Lakeshore Technical College  
1290 North Avenue  
Cleveland, WI 53015

Matt Halada  
WisDOT Northeast Region  
944 Vanderperren Way  
Green Bay, WI 54304

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Daniel Hein  
Town of Sheboygan Chair  
1512 N. 40<sup>th</sup> Street  
Sheboygan, WI 53081

Georgine Mueller  
Sheboygan Area School District  
830 Virginia Avenue  
Sheboygan, WI 53081

Ian Ritz  
WisDOT Bureau of Transit, Local Roads, Railroads and Harbors  
PO Box 7913  
Madison, WI 53707-7913

James Schramm  
ATU Local 998  
608 South Commerce Street  
Sheboygan, WI 53081

Brett Edgerle  
Village of Kohler  
319 Highland Drive  
Kohler, WI 53044

Ed Procek  
1230 S. 13<sup>th</sup> Street  
Sheboygan, WI 53081

Shad Tenpas  
City of Sheboygan Falls Administrator  
PO Box 186  
Sheboygan Falls, WI 53085-0186

Ronald Van Rooyen  
RCS Empowers  
1607 Geele Avenue  
Sheboygan, WI 53083

Sheboygan Falls News  
113 E. Mill Street  
Plymouth, WI 53073

**Invitation List**  
**Sheboygan County Transportation Coordinating Committee Meeting**  
**October 11, 2017 (Continued)**

Midwest Communications  
2100 Washington Avenue  
Sheboygan, WI 53081

Plymouth Review  
113 E. Mill Street  
Plymouth, WI 53073

News Room  
Sheboygan Press  
632 Center Avenue  
Sheboygan, WI 53081

1420 AM The Breeze  
PO Box 259  
Plymouth, WI 53073-0259

John Swisler  
WisDOT Bureau of Transit, Local Roads, Railroads and Harbors  
PO Box 7913  
Madison, WI 53707-7913

Al Bosman  
Sheboygan County Board of Supervisors  
Transportation Committee  
W3847 County Road N  
Sheboygan Falls, WI 53085

Michael Casper  
2327 South 16<sup>th</sup> Street  
Sheboygan, WI 53081

Craig Schicker  
Sheboygan County Health & Human Services Committee  
W8218 County Road F  
Cascade, WI 53011

Larry Samet  
Sheboygan County Health & Human Services Committee  
715 Pershing Avenue  
Sheboygan, WI 53083

## NOTICE OF MEETING

SHEBOYGAN COUNTY TRANSPORTATION COORDINATING COMMITTEE

**Wednesday, October 11, 2017  
3:30 P.M.**

### **Aging and Disability Resource Center of Sheboygan County**

650 Forest Avenue  
Sheboygan Falls, Wisconsin 53085  
Conference Room 101

#### **\*AGENDA\***

- Call to Order
- Certification of Compliance with Open Meeting Law
- Introductions
- Approval of Minutes: October 12, 2016
- Announcements and Correspondence
- Sheboygan County Elderly-Disabled Transportation Program Update
  - 5310 Capital Purchase Grant-update
    - 2017 grant
  - 85.21 Elder-Disabled Transportation Operating Grant- update
    - Discussion about pursuit of 2018 85.21 Grant-for discussion and approval
- Amending Sheboygan County Coordinated Transportation Plan-for discussion and approval
- Non-Emergency Medical Transportation – update
- Shoreline Metro—Update
- Public Input on Agenda Items – There may be a time limit due to those present
- Public input on Non-Agenda items and Requests for Future Agenda items (Public Input on Non-Agenda matters will be received, but the Committee is not permitted to take action on any item that is not specifically listed on this agenda). There may be a time limit due to those present.
- Adjournment

Drafted by: Patti Schmitt

Approved by: Dale Deterding

Note: Persons with disabilities needing assistance to attend or participate are asked to notify Patti Schmitt prior to the meeting at 467-4100.

A majority of the members of the County Board of Supervisors of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

**SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES  
TRANSPORTATION COORDINATING COMMITTEE MINUTES**

**Aging and Disability Resource Center  
650 Forest Avenue  
Sheboygan Falls WI 53085  
Conference Room 101**

**Date: October 11, 2017  
p.m.**

**Called to Order: 3:35 p.m.**

**Adjournment: 4:20**

**MEMBERS PRESENT:**

Derek Muench – Shoreline Metro, Thomas Epping, Marie Seger – ADRC Supervisor, Michael Casper, and Dale Deterding –LTS Supervisor

**OTHERS PRESENT:**

Brian Casper, Madison Smith, Jeff Agee-Aguayo, Charlene Cobb and Angie Buechel

**MEMBERS ABSENT:**

Al Bosman, Thomas Eggebrecht

Dale Deterding called the meeting to order at 3:35 p.m.

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Agenda for the Sheboygan County Transportation Coordinating Committee was posted on October 10, 2017 at 2:30 p.m. in compliance with the Open Meeting Law.

**INTRODUCTIONS**

Brief introductions were given by all those present.

**REVIEW AND APPROVE MINUTES: July 12, 2017**

Thomas Epping made a motion to approve the July 12, 2017 minutes as posted and Derek Muench seconded that motion. Motion carried.

**ANNOUNCEMENTS AND CORRESPONDENCE**

None

**SHEBOYGAN COUNTY ELDERLY-DISABLED TRANSPORTATION PROGRAM  
5310 Capital Purchase Grant**

5310 Capital Purchase Grant – Update on 2017 Grant

Mr. Deterding noted he has received confirmation that the 2017 grant has been finalized and the two mini-sized buses should be delivered yet this year. For the 2018 grant, Mr. Deterding stated two accessible vans will be purchased, if approved. He would like to recruit volunteer drivers to transport rural residents to the meal site and grocery shopping, and social outings, as schedule permits. This program would also be expanding to include disabled individuals ranging in age from 18 to 59 years of age. Ms. Cobb stated the Veterans office also provides volunteer drivers



to transport veterans for medical appointments to the Cleveland – VA clinic. These volunteer drivers use their own vehicles so they are not handicap accessible vehicles.

### **85.21 Elder-Disabled Transportation Operating Grant**

Discussion about Pursuit of 2018 85.21 Grant – Discussion and Approval

Mr. Deterding stated the grant was released October 10, 2017. Mr. Deterding stated the application for the 2018 grant is due before the end of December. Approval of the grant will be in March or April. Mr. Deterding mentioned there will be an increase of approximately \$8,800.00. The amount of the grant for 2017 was \$317,646 and he is projecting the 2018 grant will be in the amount of \$326,000. Thomas Epping motioned and Derek Muench seconded the motion to pursue the 85.21 grant. Motion carried.

### **AMENDING SHEBOYGAN COUNTY COORDINATED TRANSPORTATION PLAN - Discussion and Approval**

Jeff Agee-Aguayo from the Bay Lake Regional Planning Commission provided each member with a copy of the draft of the Coordinated Transportation Plan to follow along as he presented the draft of the plan to the members in more detail. Derek Muench motioned and Thomas Epping seconded the motion. Motion carried.

### **NON-EMERGENCY TRANSPORTATION**

Mr. Muench noted a new RFP is being drafted at this time. Medical Transportation Management, Inc. (MTM) is located out of St. Louis, Missouri. The provider based service has declined over the past three years. Eligible customers are not receiving the services they need. One of the problems for customers is missed trips. There have been some more serious issues with MTM including a possible fatality.

### **SHORELINE METRO**

Mr. Muench stated Shoreline Metro's core route will not be changing. There will be no fare increases in 2018. Mr. Muench stated they are trying to branch out to the outlying areas as well. Mr. Muench stated Tripper buses are used for school routes. High school and middle school students are now riding the regular routes rather than the Tripper buses.

### **PUBLIC INPUT ON AGENDA ITEMS**

None

### **PUBLIC INPUT ON NON-AGENDA ITEMS AND REQUESTS FOR FUTURE AGENDA ITEMS**

None

### **ADJOURNMENT**

Thomas Epping made a motion that was seconded by Derek Muench to adjourn the meeting at 4:20 p.m. Motion carried.

Patti Schmitt  
Recording Secretary